



MORADABAD INSTITUTE OF TECHNOLOGY

No: MIT/DIR-N/849
Date: 18/08/2023

NOTICE

Subject: - Constitution of different standing Committee for various Administrative, Academic and other Extra Curricular Activities during the Session 2023-24.

I.	Administration Scope of Work: As per Byelaws.		
1.	Internal Quality Assurance Cell (IQAC)		
(i)	Dr. Rohit Garg	Director, MIT	Chairperson
(ii)	Sri Sudhir Gupta	Trustee	Member
(iii)	Dr. Animesh Agarwal	DOSW	Coordinator, IQAC
(iv)	Dr. Manish Saxena	HOD, ASH	Member
(v)	Dr. Kshitij Shinghal	Dean Academics	Member
(vi)	Dr. Manish Gupta	HOD, CSE	Member
(vii)	Dr. Rajul Misra	HOD, EE	Member
(viii)	Dr. Munish Chhabra	HOD, ME & Nodal Officer B.Voc.	Member
(ix)	Mohd. Saqib Qadeer	HOD, CE	Member
(x)	Mr. Vikas Kumar	Convener Adm. Cell	Member
(xi)	Mr. Vikal Kumar	Asst. Adm officer	Member
(xii)	Mr. R.P. Sharma	Retd. Principal G.G. Hindu Inter College Moradabad	Member
(xiii)	Dr. S.K. Agarwal	Industry	Member
(xiv)	Mr. Sunil Kr. Sharma	Parent	Member
(xv)	Mr. Kavish Baghel	Alumni	Member
(xvi)	Ms. Ruchika Sharma	Student 4 th Year EE	Member
2.	Grievance Redressal Cell (For faculty & staff)		
(i)	Dr. Rohit Garg	Director, MIT	Chairman
(ii)	Dr. Parul Yadav	Dean R&D AKTU	official from univ.
(iii)	Dr. Animesh Agarwal	DOSW	Member
(iv)	Dr. Kshitij Shinghal	Dean Academics	Member

3.	Internal Complaint Committee (For Faculty & Staff)			
	(i)	Dr. Manish Saxena	HOD, AS&H	Convener
	(ii)	Mr. Vikas Kumar	Asso. Prof. CSE	Member
	(iii)	Ms. Prachi Gupta	CSE	Member
	(iv)	Ms. Ruchi Varshney	EC	Member
II.	Students Affairs			
	Dr. Animesh Agarwal	DOSW	Chairman	
1.	Proctorial Board:			
	(i)	Mr. Khilendra Singh	ASH	Chief Proctor, Convener
	(ii)	Dr. Rahul Singh	MBA	Deputy Chief Proctor
	(iii)	Mr. Ravish Kumar Dubey	CSE	Proctor
	(iv)	Mr. Abhinav Gupta	CSE	Proctor
	(v)	Mr. Shubham Vyas	ME	Proctor
	(vi)	Mr. Harish Ch. Verma	FOP	Proctor
	(vii)	Ms. Bhawana Rathi	FOP	Proctor
	(viii)	Mr. Hariram Singh	MITCOP	Proctor
2.	Boys & Girls, Hostel & Mess management			
	(i)	Mr. Pavnendra Kumar	ME	Chief Warden
	(ii)	Mr. Vineet Kumar	CE	Warden, Boys Hostel
	(iii)	Mr. Seraj Ahmad	EE	Mess Warden, Boys Hostel
	(iv)	Ms. Ragini Gupta	METFOP	Warden, Girls Hostel
	(v)	Ms. Rubi Parveen	METFOP	Mess Warden, Girls Hostel
3.	Anti Ragging Squad			
	(i)	Dr. Animesh Agarwal	ASH	Chairman
	(ii)	Mr. Khilendra Singh	ASH	Convener
	(iii)	Ms. Prachi Gupta	CSE	Member
	(iv)	Ms. Kanchan	CSE	Member
	(v)	Ms. Ruchi Varshney	EC	Member
	(vi)	Mr. Pravesh Chandra	ME	Member
4.	Anti Ragging Cell & Quick Response Team			
	(i)	Dr. Animesh Agarwal	ASH	Chairman
	(ii)	Mr. Khilendra Singh	ASH	Convener
	(iii)	Dr. Kshitij Shinghal	EC	Member
	(iv)	Ms. Shuchita Saxena	EC	Member
	(v)	Dr. Rahul Singh	MBA	Member
	(vi)	Mohd. Akhlaq	Nursing Assistant	Member

5.	Students Grievance Redressal Committee			
	Scope of work: To take action on students' complaint and resolve the issue immediately.			
	(i)	Dr. Kshitij Shinghal	Dean Academics	Chairman
	(ii)	Dr. Manish Saxena	Member	HOD, ASH
	(iii)	Dr. Manish Gupta	Member	HOD, CSE
	(iv)	Dr. Rajul Misra	Member	HOD, EE
	(v)	Ms. Kanchan	Member	CSE
	(vi)	Ms. Ayushi Dwivedi	Member	Student (4 th year EC)
	(vii)	Mr. Shakti Singh	Member	Student (3 rd year EC)
6.	Internal Complaint Committee for sexual harassment of Women at Workplace			
	a. Women Task Force & Gender Sensitization			
	(i)	Dr. Modika Gupta	ASH	Incharge
	(ii)	Ms. Prachi Gupta	CSE	Member
	(iii)	Ms. Kanchan	CSE	Member
	(iv)	Ms. Ameena Mujeeb	Admin A/c	Member
	(v)	Ms. Hifza Parveen	Admin (Lib)	Member
	(vi)	Ms. Rachiyata Johari	Student, 3 rd year EC	Member
	(vii)	Ms. Kratika Agarwal	Student, 3 rd year EC	Member
	(viii)	Ms. Lavi Chaudhary	Student, 3 rd year EC	Member
	b. Prevention and prohibition of Sexual Harassment of Women Employees and Students			
	(i)	Ms. Shuchita Saxena	EC	Convener
	(ii)	Ms. Richa Saxena	CSE	Member
	(iii)	Ms. Kanchan	CSE	Member
	(iv)	Ms. Priyanka Goel	CSE	Member
	(v)	Ms. Hifza Parveen	Admin	Member
	(vi)	Ms. Ameena Mujeeb	Admin A/c	Member
	(vii)	Ms. Annu Singh	Student(4 th year CS	Member
	(viii)	Ms. Pragti Yadav	Student 3 rd year EE	Member
7.	Committee for Prevention of Caste Based Discrimination in Institute for SC/ST as per the scheduled Castes and Scheduled Tribes/ (prevention of Atrocities)			
	(i)	Dr. Animesh Agarwal	DOSW	Convener
	(ii)	Mr. Deepak Singh	ME	Member
	(iii)	Ms. Kanchan	CSE	Member
	(iv)	Mr. Lalit Parchha	EE	Member

8.	Anti Ragging Committee			
	(i)	Dr. Rohit Garg	Director	Chairman
	(ii)	Dr. Animesh Agarwal	DOSW	Convener
	(iii)	Dr. Kshitij Shinghal	Dean Academics	Member
	(iv)	Mr. Khilendra Singh	Chief Proctor	Member
	(v)	Dr. Jaipal Singh Vyast	Social Worker & MLC from Bareilly-Moradabad Division Graduates Constituency	Member
	(vi)	Dr. Vishesh Gupta	Sociologist and President of Child Welfare Commission	Member
	(vii)	Dr. Minu Malhotra	Psychologist & Parent Representative	Member
	(viii)	Ms. Annu Singh	Final year (CSE) Student Representative	Member*
	(ix)	Mr. Abhay Chaudhary	First year CSE Student Representative	Member*
9.	Ex-officio Member as per AICTE Norms			
	(i)	Representative of Civil Administration**		
	(ii)	Representative of Police Administration**		
	(iii)	Media Representative **		
		* Chief Proctor will get the list of students. As per the list available with Chief Proctor.		
		** Registrar will get the list of Civil, Police and Media Representative.		
10.	Students Counseling Cell			
	(i)	Dr. Manish Saxena	HOD, ASH	Convener
	(ii)	Dr. Himanshu Agarwal	CSE	Member
	(iii)	Ms. Prachi Gupta	CSE	Member
11.	Students Council			
	(i)	Mr. Manas Singhal	EC	Convener
	(ii)	Ms. Richa Saxena	CSE	Member
12.	MITSA			
	(i)	Dr. Pratosh Kr. Awasthi	ASH	Convener
	(ii)	Mr. Amit Kumar	CSE	Member
	(iii)	Mr. Mahendra S. Sagar	CSE (AIML)	Member
	(iv)	Ms. Sakshi Singh	CSE	Member
	(v)	Mr. Shekhar Singh	CE	Member
	(vi)	Mr. Sandeep Kumar	ME	Member
	(vii)	Mr. Amit Dewal	PTI	Member

13.	Literary Society			
	(i)	Ms. Ruchi Varshney	EC	Convener
	(ii)	Ms. Kanchan	CSE	Member
	(iii)	Ms. Neha Gupta	CSE	Member
	(iv)	Ms. Smrita Jain	MBA	Member
14.	Cultural Society			
	(i)	Dr. Munish Chhabra	ME	Convener
	(ii)	Mr. Deepak Singh	ME	Member
	(iii)	Ms. Neha Gupta	CSE	Member
	(iv)	Mr. Shubham Vyas	ME	Member
	(v)	Mr. Pravesh Chandra	ME	Member
15.	Hobbies Club			
	(i)	Ms. Shuchita Saxena	EC	Convener
	(ii)	Ms. Prachi Gupta	CSE	Member
	(iii)	Ms. Shiwani Agarwal	CSE (DS)	Member
III.	Academic Affairs			
	(i)	Dr. Kshitij Shinghal	Dean Academics	Chairman
	(ii)	Ms. Anju Rana	ASH	Member
	(iii)	Dr. Navneet Rohela	ASH	Member
	(iv)	Dr. Neelaksh Sheel	CSE	Member
	(v)	Dr. Himanshu Sharma	CSE	Member
	(vi)	Dr. Amit Saxena	EC	Member
	(vii)	Mr. Seraj Ahmad	EE	Member
	(viii)	Mr. Rakesh Kr. Gangwar	ME	Member
IV.	Time Table Committee			
	(i)	Dr. Lalit Mohan Trivedi	ASH	Convener
	(ii)	Mr. Rakesh Kr. Gangwar	ME	Member
	(iii)	Ms. Ruchi Varshney	EC	Member
	(iv)	Ms. Neha Gupta	CSE	Member
	(v)	Ms. Shekhar Singh	CE	Member
	(vi)	Mr. Lalit Parchha	EE	Member
	(vii)	Dr. Himani Grewal	MBA	Member
V.	Examinations/Test Series/Digital Evaluation/Nodal Center			
	(i)	Dr. Animesh Agarwal	ASH	Controller- Examination & CS Exam
	(ii)	Mr. Arvind K Singh	ME	AS – Exam

	(iii)	Dr. Amit Saxena	EC	AS-Exam
	(iv)	Mohd. Ilyas	CSE	Member
	(v)	Ms. Prachi Gupta	CSE	Member
	(vi)	Ms. Priyanka Goel	CSE	Member
	(vii)	Mr. Vikas Bhatnagar	CSE	Member
	(viii)	Mr. Deepak Singh	ME	Member
	(ix)	Mr. Shubham Vyas	ME	Member
VI.	Event Management			
	(i)	Dr. Animesh Agarwal	DOSW	Chairman, UTKARSH
	(ii)	Dr. Kshitij Shinghal	Dean Academics	Co-Convener
1.	Programme Conduction & Control			
	(i)	Dr. Munish Chhabra	ME	Convener
	(ii)	Mr. Deepak Singh	ME	Member
2.	Dais Arrangement, Decoration, Pandal, Tent & Stage, seating arrangement at Function site			
	(i)	Mr. Prashant Singh	ME	Convener
	(ii)	Mr. Amit Saxena	CSE	Member
	(iii)	Mr. Akash Kumar Gautam	EE	Member
3.	Refreshment Committee			
	(i)	Mr. Prabal Bhatnagar	CSE	Convener
	(ii)	Mr. Puneet Kumar	CSE	Member
	(iii)	Mr. Praful Saxena	CSE (IOT)	Member
4.	Photography/Videography/Multimedia Arrangement/ Audio System/Live Telecast and Computer Networks*			
	(i)	Dr. Neelaksh Sheel	CSE	Convener
	(ii)	Mr. Rohit Kumar Singh	CSE	Member
	(iii)	Mr. Pradeep Singh	CSE	Member
	(iv)	Mr. Arjun	CSE	Member
5.	Invitation Card, Certificate Preparation, Printing and Distribution			
	(i)	Dr. Manoj Kr. Singh	CSE	Convener
	(ii)	Mr. Zubair Iqbal	CSE	Member
	(iii)	Mr. Rakesh K Gangwar	ME	Member
6.	Gift Selection/Purchase and Arrangement for Presentation in the Function			
	(i)	Dr. Harendra Kumar	ASH	Convener
	(ii)	Mr. Gaurav Trivedi	CSE (AIML)	Member

VII.	Other Committees			
1.	EDP Cell			
	(i)	Dr. Kshitij Shinghal	EC	Convener
	(ii)	Dr. Amit Saxena	EC	Co-convener
	(iii)	Ms. Richa Saxena	CSE	Member
	(iv)	Ms. Shiwani Agarwal	CSE (DS)	Member
	(v)	Ms. Bindu Rani	CSE (AIML)	Member
	(vi)	Mr. Pravesh Chandra	ME	Member
	(vii)	Mr. Avinash Saxena	MBA	MBA
2.	NSS Activities			
	(i)	Dr. Manuj Kr. Agarwal	ASH	Convener
	(ii)	Dr. Nitin Kr. Agarwal	ASH	Member
	(iii)	Mr. Salman Khan	CSE (DS)	Member
	(iv)	Mr. Ravish K Dubey	CSE	Member
	(v)	Ms. Jayati Bhardwaj	CSE	Member
	(vi)	Mr. Prashant Singh	ME	Member
3.	T&P, PDP Conduction and COE Monitoring Committee			
	(i)	Dr. Kshitij Shinghal	Dean Academics	Advisor
	(ii)	Mr. Ritesh Kr. Srivastava	Dean, T,P&CA	Convener
	(iii)	Mr. Manas Singhal	EC	Member
	(iv)	Mr. Anurag Malik	CSE	Member
	(v)	Mohd. Saqib Qadeer	CE	Member
	(vi)	Mr. Saurabh Saxena	EE	Member
	(vii)	Mr. Shubham Vyas	ME	Member
4.	Press and Publicity Committee			
	(i)	Mr. Ritesh Srivastava	Dean T,P & CA	Advisor
	(ii)	Mr. Rakesh	PRO	Convener
	(iii)	Dr. Sachin Agarwal	ASH	Member
	(iv)	Mr. Abhinav Gupta	CSE	Member
	(v)	Mr. Saurabh Saxena	EE	Member
	(vi)	Mr. Prashant Singh	ME	Member
5.	Institute Magazine & News Letter			
	(i)	Mr. Anurag Malik	CSE	Convener
	(ii)	Ms. Ruchi Varshney	EC	Co-convener
	(iii)	Ms. Neha Gupta	CSE	Member

	(iv)	Ms. Ruchika Gupta	CSE	Member
	(v)	Dr. Sugandha Agarwal	ASH	Member
	(vi)	Ms. Anju Rana	ASH	Member
	(vii)	Mr. Danish Sharma	CSE , 3 rd year	
	(viii)	Ms. Anoushka Gautam	EC, 3 rd year	
	(ix)	Mr. Dhairya Saraswat	CSE , 2 nd year	
	(x)	Ms. Somya Kaushik	CSE , 2 nd year	
6.	ISTE affairs, IE (India), IEEE and ECI			
	(i)	Mr. Arvind Kumar Singh	ME	Convener
	(ii)	Dr. Amit Saxena	EC	Member
7.	Alumni			
	(i)	Mr. Sanjeev Gupta	CSE	Convener
	(ii)	Ms. Priyanka Goel	CSE	Member
	(iii)	Ms. Deepali Agarwal	CSE	Member
	(iv)	Mr. Manas Singhal	EC	Member
	(v)	Mr. Deepak Singh	ME	Member
8.	Institute Website and Social Media			
	(i)	Dr. Neelaksh Sheel	CSE	Convener
	(ii)	Mr. Vikas Bhatnagar	CSE	Member
9.	Infrastructure & Maintenance Committee			
	(i)	Dr. Sachin Agarwal	ASH (Block-A)	Convener
	(ii)	Mr. Amit Kumar	CSE (Block-B)	Member
	(iii)	Mr. Mahendra Sagar	CSE (AIML) Block-C (For CSE space)	Member
	(iv)	Mr. Saurabh Saxena	EE (Block-C) (For EE Space)	Member
	(v)	Mr. Manas Singhal	EC (Block-C) (For EC Space)	Member
	(vi)	Mr. Vikal Kumar	Block-D Ground Floor	Member
	(vii)	Mr. Ritesh Srivastava	T&P1 st floor Block-D	Member
	(viii)	Mr. Pavnendra Kumar	Block-D 2 nd & 3 rd Floor	Member
	(ix)	Mr. Gaurav Trivedi	CSE (AIML) Block-D (For CSE space)	Member

	(x)	Mohd. Saqib Qadeer	CE (Block-I) (I-floor)	Member
	(xi)	Dr. Sachin Bhardwaj	MBA (Block-I) (II floor)	Member
10.	NPTEL (SPOC)			
	Dr. Amit Saxena	EC	NPTEL-Convener	
11.	Spoken Tutorial (SPOC)			
	Dr. Himanshu Agarwal	CSE	SPOC-Convener	
12.	GATE			
	Dr. Sachin Agarwal	ASH	Convener	
13.	Incubation, Start Up, Innovation Cell And MSME			
	(i)	Dr. Rajul Misra	EE	Convener
	(ii)	Dr. Amit Saxena	EC	Co-Convener
	a. Institute Innovation Council			
	(i)	Dr. Neelaksh Sheel	CSE	Member
	(ii)	Dr. Amit Saxena	EC	Member
	(iii)	Mr. Shivendra P Singh	CSE	Member
	b. IPR/KAPILA/PATENT			
	(i)	Mr. Rohit Kr. Singh	CSE	Convener
	c. Startup			
	(i)	Dr. Rajeev Kumar	CSE	Convener
	(ii)	Mr. Sanjeev Gupta	CSE	Member
	(iii)	Dr. Manoj Kr. Singh	CSE	Member
	d. YUKTI			
	(i)	Mr. Amit Saxena	CSE	Convener
14.	Parakh			
	(i)	Dr. Amit Saxena	EC	Convener
	(ii)	Mr. Shubham Vyas	ME	Member
15.	Hackathon and National Level Competitions			
	(i)	Dr. Neelaksh Sheel	CSE	Convener
	(ii)	Ms. Prachi Agarwal	CSE	Member
16.	National Institutional Ranking Framework (NIRF) report			
	(i)	Dr. Kshitij Shinghal	EC	Overall Convener
	(ii)	Dr. Manish Gupta	CSE	
	(iii)	Mr. Ritesh Srivastava	T,P&CA	Advisor, Criterion-3

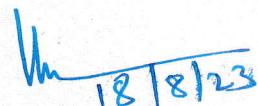
	(iv)	Dr. Himanshu Agarwal	CSE	Convener, Criterion-1
	(v)	Dr. Manish Saxena	ASH	Convener, Criterion-2
	(vi)	Dr. Sachin Agarwal	ASH	Convener, Criterion-3
	(vii)	Mr. Vikas Kumar	CSE	Convener, Criterion-4
	(viii)	Dr. Neelaksh Sheel	CSE	Convener, Criterion-5
17.	AICTE-CII Survey of Industry-Linked Technical Institutes			
	(i)	Dr. Manoj Kr. Singh	CSE	Convener
	(ii)	Dr. Himanshu Agarwal	CSE	Member
18.	Monitoring Committee for Solar System			
	(i)	Mr. Shubham Vyas	ME	Convener
	(ii)	Mr. Seraj Ahmad	EE	Member
	(iii)	Mr. Shailendra Sharma	CSE (Lab Att)	Member
19.	Research and Development Cell / MIT Transaction			
	(i)	Dr. Manish Saxena	ASH	Convener
	(ii)	Dr. Manish Gupta	CSE	Member
	(iii)	Dr. Nitin Kr Agarwal	ASH	Member
	(iv)	Mr. Manas Singhal	EC	Member
	(v)	Ms. Aditi Vishnoi	MBA	Member
20.	Rain Water Harvesting Committee			
	(i)	Mr. Rakesh K Gangwar	ME	Convener
	(ii)	Mr. Brahm Swaroop	ME	Member
21.	NBA Steering Committee			
	(i)	Dr. Kshitij Shinghal	EC	Coordinator
	(ii)	Dr. Manish Gupta	CSE	Co- Coordinator
	(iii)	Dr. Manish Saxena	ASH	Member
	(iv)	Dr. Animesh Agarwal	ASH	Member
	(v)	Dr. Rajul Misra	EE	Member
	(vi)	Dr. Munish Chhabra	ME	Co-Convener
22.	NAAC Steering Committee			
	(i)	Dr. Animesh Agarwal	ASH	Coordinator-NAAC
	(ii)	Dr. Rajul Misra	EE	Co-Coordinator
	(iii)	Dr. Kshitij Shinghal	EC	Member
	(iv)	Dr. Rajeev Kumar	CSE	Member

23.	Value Education Cell			
	(i)	Mr. Pavanendra Kumar	ME	Dean
	(ii)	Mohd. Ilyas	CSE	Co-coordinator
	(iii)	Ms. Ruchi Varshney	EC	Member
24.	Industry-Institute interaction Cell/ Industrial (MOUs)			
	(i)	Dr. Rajeev Kumar	CSE	Convener
	(ii)	Mr. Ritesh Srivastava	T,P&CA	Co-convener
	(iii)	Mr. Praful Saxena	CSE	Member
25.	Webinar Committee			
	(i)	Dr. Amit Saxena	EC	Convener
	(ii)	Mr. Lalit Parchha	EE	Co-Convener
	(iii)	Mr. Pradeep Singh	CSE	Member
	(iv)	Mr. Brahm Pal Saini	CSE	Member
26.	Nodal Officer B. Voc			
	Dr. Munish Chhabra		ME	Nodal Officer
	MIT Tech Club & Hi-Tech			
	(i)	Dr. Rajul Misra	EC	Convener
	(ii)	Ms. Ruchi Varshney	EC	Co-convener
	(iii)	Mr. Zubair Iqbal	CSE	Member
	(iv)	Mr. Shubham Vyas	ME	Member
	(v)	Ms. Smrita Jain	MBA	Member
	(vi)	Mohd. Suhail	Student 4 th year CSE	
	(vii)	Aman Ruhela	Student 4 th year CSE	
	(viii)	Himanshu Singh	Student 4 th year CSE	
	(ix)	Mohd. Arsh	Student 4 th year CSE	

NOTE: -

1. Routine Departmental activities to be managed by respective departments/cells.
2. Other duties at departmental level such as O.C. Labs, O.C. Project, OC. Seminar, etc. shall be notified by concerned HODs.
3. All the Chairpersons/Conveners shall regularly keep the undersigned informed about functioning of respective committees.

4. It is also suggested to all Chair persons/Conveners that they hold a meeting in a semester with their committee members and maintain a file of their proposed work and activities.
5. Administrative duties related to METFOP, MITCOP, MITCOM and FOA shall be notified by respective Director.
6. For smooth conduction of duties, respective incharge/conveners/coordinators can expand their working committee as and when required with due permission from the undersigned.



18/12/23

Dean Academics

Copy To:-

- Director, MIT
- DOSW
- Dean Academic
- Controller Examination
- All HODs, MIT
- Dean, T,P&CA
- Chief Proctor
- Chief Wardens/Wardens
- Asst. Registrar
- OS Academic
- Accounts/Librarian

} All are requested to distribute amongst all the faculty and staff members **via e-mail**.